The Focus Team meeting scheduled for October 28, 2010 is cancelled. The next Focus Team Meeting is scheduled for December 16, 2010.

## Update:

- Review Changes to processes based on lessons learned feedback.
  - Most feedback has been positive
  - Some slight changes have been made to the processes to include requesting Agency name
  - Updated processes will be posted to the website EOB 10/22/2010
- Security Tool implementation and possible changes to processes
  - The security team will begin working with Approva next week. Possible process changes probably will not be identified until sometime in December